

SECRET

25X1A6

C

U/REC

DC/REC

2. C/ACQ /HCA

C/C.E.

65 JUL 1956

REPORT

25X1A6

A

25X1A6

C

FILE (return)

AIR

25X1A6A

Chief of Station, []

Chief, WE Division

Administrative

KUBARK Housing

ACTION REQUIRED: Comply with Para's. 2-5

25X1A6A

1. The recently completed report on KUBARK housing conditions in the [] contained among others, the following recommendations:

25X1A6A

25X1A2G

a. " - - - at the [] Station six apartments be rented in [] for a term not less than six years and at an annual rental not to exceed \$1,700 per apartment to serve as temporary lodgings, quarters for employees who have almost completed their tours, etc."

25X1A6B

b. "At the [] - - - that the C/S undertake a long-term leasing program wherein the leases will cover periods of not less than six years and the headquarters empower the C/S to, at his discretion equip all houses so obtained with necessary appliances including refrigerators, washers, dryers, etc."

25X1A6A

25X1A2G

c. "At the [] - - - that the C/S lease the property in which KUBARK's representative is presently residing for a term not less than six years [] under the present terms and conditions."

25X1A2G

2. With regard to the first recommendation, it is the understanding here that the station is in the process of acquiring several apartments [] which when consummated will involve a total of twenty-two apartments in all; furthermore, that the use of these apartments will in part be the same as that described in the recommendation.

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25X1A6
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25X1A6
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[redacted]

3. The second recommendation, i.e. the one concerning [redacted] housing, should also be implemented as soon as possible, and approval is hereby given to do so. In this connection however, the following suggestions are offered:

25X1C4A

a. [redacted] should first be worked out locally and then submitted to headquarters for required coordination. It would be preferable to have the required transfers of funds made at headquarters.

25X1C4A

b. Standard [redacted] lease forms should be used if at all possible. If not, and it becomes necessary to prepare a form, a right to sublet or assign should be included.

c. It is preferable that the lease terms range from six to ten years. However, if the pattern must be changed somewhat [redacted] reasons, then follow the pattern.

25X1C4
A

25X1A6A

d. Where possible, conform to the suggested rent scales stated in the attachment.



25X1

5. Real Property Reports should be submitted in accordance with the provisions [redacted]

[redacted]

25X1A9
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Attachment
Suggested Annual Rents

22 July 1958

3 Addressee

SECRET

25X1

Approved For Release 2002/09/03 : CIA-RDP78-05201A000400190017-3

Next 1 Page(s) In Document Exempt

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VIA AIR
(Specify Air or Sea Pouch)

DISPATCH NO.

25X1A6
C

SECRET
CLASSIFICATION

25X1A6A To Chief of Station,

DATE _____

FROM Chief, WE Division

SUBJECT { GENERAL - Administrative
SPECIFIC - KUBARK Housing

ACTION REQUIRED: Comply with Para's. 2-6

25X1A7
B

25X1A6A

25X1A6A

25X1A2G

25X1A6B

25X1A6A

25X1A6A

25X1A2G

1. The recently completed report on KUBARK housing conditions in the contained among others, the following recommendations:

a. " - - - at the station six apartments be rented in for a term not less than six years and at an annual rental not to exceed \$1700 per apartment to serve as temporary lodgings, quarters for employees who have almost completed their tours, etc."

b. "At the - - - that the C/S undertake a long-term leasing program wherein the leases will cover periods of not less than six years and that headquarters empower the C/S to, at his discretion equip all houses so obtained with necessary appliances including refrigerators, washers, dryers, etc."

c. "At the - - - that the C/S lease the property in which KUBARK's representative is presently residing for a term not less than six years under the present terms and conditions."

d. "At the - - - that the C/S be empowered to rent properties in those cases where he has determined that the individual employees are exceeding or will exceed their M.Q.A.'s for decent, comfortable but modest housing and are doing so or will do so for reasons which cannot be ascribed to their personal whims and desires."

2. With regard to the first recommendation, it is the understanding here that the station is in the process of acquiring several apartments under a plan which when consummated will involve a total of twenty-two apartments in all; furthermore, that the use of these apartments will in part be the same as that described in the recommendation.

SECRET
CLASSIFICATION

SECRET

KUBARK Housing (Continued)

25X1A6

C

25X1A6

B

3. The second recommendation, i.e. the one concerning [] housing, should also be implemented as soon as possible, and approval is hereby given to do so. In this connection however, the following suggestions are offered:

25X1C4A

a. [] should first be worked out locally and then submitted to headquarters for required coordination. It would be preferable to have the required transfers of funds made at headquarters.

25X1C4A

b. Standard [] lease forms should be used if at all possible. If not, and it becomes necessary to prepare a form, a right to sublet or assign should be included.

c. It is preferable that the lease terms range from six to ten years. However, if the pattern must be changed somewhat [] reasons, then follow the pattern.

25X1C4

A

d. Where possible, conform to the suggested rent scales stated in the Attachment.

25X1A6A

4. Approval is also granted to lease the property in which KUBARK's

[]

5. Implementation of the recommendation pertaining to [] housing is also approved. However, since the primary purpose of this recommendation is to provide decent, comfortable but modest housing at no cost to the individual and not to "tie-up" through long-term leasing any available housing, the term of the lease should not necessarily be for long-term periods. Instead, they can conform to the individual terms of duty. Moreover, it would be advisable to:

25X1A7

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25X1A2G

a. Use the [] Standard Forms.

b. Adhere to the rent scales set forth in the attachment.

25X1

5. Real Property Reports should be submitted in accordance with the

[]

[]

25X1A9

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Attachment: - 1

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